**Use Case: Maintain Positions**

Description: Supervisors are able to create, edit and delete positions. Once created, employees can choose or be assigned a preferred position, used for automated scheduling.

Actor: An Employee who has Supervisor permissions.

Pre-conditions: The manager has successfully logged in; Dashboard is displayed.

Post-conditions: The manager has finished creating/editing/deleting a position, and has returned to the dashboard.

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| **Normal Flow** | |
| **Actor Action** | **System Response** |
| 1 – Clicks maintain positions button. |  |
|  | 2 – Load maintain positions widget. |
|  | 3 – Display position list view, populating position list. |
| 4 – Clicks add position button. (A4.1) |  |
|  | 5 – Display empty edit position view. Populate skill list. |
| 6 – Enters position name and description. Chooses required skills. |  |
| 7 – Clicks save button. |  |
|  | 8 – Confirm position does not already exist. (E1) |
|  | 9 – Save position in database. |
|  | 10 – Display position saved alert. |
| 11 – Clicks ok button on alert. |  |
|  | 12 – Display position list view, populating position list. |
| 13 – Clicks return to dashboard link. |  |

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| **Alternate Flow 4.1 – Selects existing position.** | |
| **Actor Action** | **System Response** |
| 4.1.1 – Clicks edit position button. (4.1.1.1) |  |
|  | 4.1.2 – Display edit position view. |
|  | 4.1.3 – Populate fields with data from selected position. Populate Skill List |
| 4.1.4 – Changes position name, description or required skills. |  |
| 4.1.5 – Clicks save button. |  |
|  | Use case resumes from step 9. |

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| **Alternate Flow 4.1.1.1 – Clicks delete position button.** | |
| **Actor Action** | **System Response** |
|  | 4.1.1.1.1 – Display confirm delete dialog. |
| 4.1.1.1.2 – Clicks ok button on dialog. |  |
|  | 4.1.1.1.3 – Remove position from database |
|  | 4.1.1.1.4 – Display position removed alert. |
|  | Use case resumes from step 11. |

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| **Error 1 – Position already exists.** | |
| **Actor Action** | **System Response** |
|  | E1.1 – Display position already exists alert. |
| E1.2 – Clicks ok button on dialog. |  |
|  | Use case resumes from step 6. |